



Our Work Together: Community-Engaged Host Sites

Community-Engaged Host Site Responsibilities	MHC Responsibilities
<ul style="list-style-type: none"> • Identify and develop relationships with scholars, cultural knowledge bearers, and/or community members who will design community-engaged activities • Develop at least two community-engaged activities • Participate in a half-day hosting meeting scheduled with your program officer • Host and publicize exhibit and public programs in a manner consistent with host site agreement • The Host organization shall maintain at least \$250,000 in commercial general liability (CGL) coverage, and name MHC as an additional insured, which should provide coverage for (i) bodily injury, property damage, product liability, and contractual liability, and (ii) advertising injury and personal injury pertaining to activities undertaken hosting this exhibit • Share interpretive resources and educator resources developed with MHC and MIAC. We may be in touch about the possibility of sharing or amplifying these resources in some way, but not without further discussion and agreement. • Share attendance information, details on public programming and/or interpretive or educational resources, and other impacts to your community and/or organization. 	<ul style="list-style-type: none"> • Provide a half-day hosting meeting to support host site planning and development to prepare for hosting • Connect host site with additional people and resources as applicable • Share connections and opportunities with host sites • Provide feedback and support during planning phase • Publicize hosting, events, and resources through print pieces, website, and social media • Coordinate shipping the exhibit to and from host site location • Evaluate program and approach • Administer community-engaged host site contract

