



Our Work Together: General Host Sites

General Host Site Responsibilities

- Participate in a half-day hosting meeting scheduled with your program officer
- Host and publicize exhibit in a manner consistent with host site agreement
- The Host organization shall maintain at least \$250,000 in commercial general liability (CGL) coverage, and name MHC as an additional insured, which should provide coverage for (i) bodily injury, property damage, product liability, and contractual liability, and (ii) advertising injury and personal injury pertaining to activities undertaken hosting this exhibit
- Share attendance information and other impacts to your community and/or organization.

MHC Responsibilities

- Provide a half-day hosting meeting to support host site planning and development to prepare for hosting
- Publicize hosting through print pieces, website, and social media
- Coordinate shipping the exhibit to and from host site location
- Evaluate program and approach
- Administer general host site agreement

